

**DTC BOARD OF DIRECTORS MEETING MINUTES HELD
ON DECEMBER 18, 2025, AT 4:00 P.M.**

BOARD PRESENT:

Chairperson
Secretary/Treasurer

Mr. Robert Cramer
Mr. John Naglick
Mr. Samuel Krassenstein
Mr. Brandon Lockhart

BOARD MEMBER(S) ABSENT:

Mr. John Paul Rea
Hon. Mary Sheffield

DETROIT TRANSPORTATION CORPORATION:

Ms. Melia Howard, General Manager
Mr. Ernest Latham, Deputy Gen. Mgr.
Ms. Ericka Alexander
Ms. Ophelia Crawford
Ms. Pamela Day
Ms. Karen Foster
Ms. Sarah Gryniewicz
Mr. Cornelius Henry
Mr. Curt Knudsen
Ms. LaTrinda Perry
Ms. Michele Pollock
Mr. Cliff Powell
Ms. Leeya Sutter
Mr. Christopher Thomas
Ms. Madonna VanFossen
Mr. Anthony Vinson
Ms. Gwen Wallace
Mr. James Zills

OTHER ATTENDEES:

Mr. Ed Arnold
Mr. Luke Biernbaum
Mr. Khalil Davis, WSP
Mr. Lucas Lasecki
Mr. David Roush

Meeting Called to Order/Opening Remarks

Chairperson Mr. Robert Cramer called the meeting of the Detroit Transportation Corporation Board of Directors to order at approximately 4:02 p.m.

1. Approval of the Agenda

MOTION: Moved by Mr. Samuel Krassenstein and supported by Mr. John Paul Rea to adopt the agenda.

VOTE: All in attendance voted to approve the agenda.

2. Approval of the Minutes of October 23, 2025

MOTION: Moved by Mr. John Naglick and supported by Mr. Samuel Krassenstein to adopt the Minutes for the Board of Directors meeting held on October 23, 2025.

VOTE: All in attendance voted in the affirmative.

Action Items

3. Resolution: Proposed 2026 DTC Board of Directors Meeting Dates

MOTION: Moved by Mr. Samuel Krassenstein and supported by Mr. John Naglick that the proposed DTC Board of Directors meeting dates for 2026 once amended, be adopted

January 22, 2026
February 26, 2026
March 26, 2026
April 23, 2026
May 21, 2026
June 25, 2026
July 23, 2026
August 27, 2026
September 24, 2026
October 22, 2026
November 19, 2026
December 17, 2026

Discussion: Mr. Samuel Krassenstein noticed that the date of May 28, 2026, is the same time as the Mackinac Policy Conference and suggested an alternative date. Mr. Robert Cramer requested that the resolution be amended to reflect the change of date from May 28, 2026, to May 21, 2026.

VOTE: All in attendance voted in the affirmative.

4. Resolution: Authorization for approval of Labor Agreement between DTC and Teamsters Local 214 System Control Operator Unit

MOTION: Moved by Mr. Samuel Krassenstein and supported by Mr. Brandon Lockhart that the Chief Executive Officer shall be and is hereby authorized, empowered and directed by the DTC Board of Directors on behalf of the Corporation to update, finalize and execute a new labor agreement between DTC and Teamsters Local 214, Maintenance Employee Unit, consistent with the tentative agreement reached on November 25, 2025 and ratified by majority vote on December 4, 2025.

Discussion: Ms. Leeya Sutter stated that in March 2025, the bargaining teams for both management and the union began to negotiate a collective bargaining agreement to replace the agreement expiring on June 30, 2025.

A tentative agreement was reached between the parties on August 5, 2025, and again on November 25, 2025. The membership of Teamsters, Local 214, Maintenance Employee Unit, ratified their collective bargaining agreement on December 4, 2025. The new agreement includes the following economic changes:

- 2.5% wage increase effective the first full pay period following the date of ratification (December 8, 2025).

- Contract reopeners for wages only for FY2027 and FY2028
- Conversion of unused ESTA time at the end of each fiscal year at the rate of 2 hours ESTA to 1 hour vacation.
- Provide up to 4 hours of union time per quarter may be used, with notice to their supervisor, for the Steward to attend meetings or represent members outside of their regular schedule.

Among other administrative changes, the new agreement also provides indemnification language related to union dues collections, clarification language regarding how shift premium is earned, language establishing that the employer may develop and implement apprenticeship programs in conjunction with the Department of Labor, and incorporation of the Memorandum of Understanding regarding the change of administrators of the pension plan.

The resolution now brought before the Board is for the purpose of approving this agreement between the Detroit Transportation Corporation and Teamsters, Local 214, effective December 4, 2025, through June 30, 2028.

VOTE: All in attendance voted in the affirmative.

5. Resolution: Authorization to purchase an Uninterruptible Power Supply (UPS) and Replacement Batteries

MOTION: Moved by Mr. John Naglick and supported by Mr. Robert Cramer that the Chief Executive Officer is hereby authorized, empowered and directed by the DTC Board of Directors to enter into an agreement for the purchase of Uninterruptible Power Supply and Battery Replacement for an amount not-to-exceed **Two-Hundred Twenty-Seven Thousand and Seventy-Five Dollars 45/100 (\$227,075.45)**.

Discussion: Mr. Ernest Latham explained that the UPS and batteries have exceeded their useful life and have partially failed due to old age and normal wear and tear.

Mr. Latham stated that the services will include one year of annual inspection service.

VOTE: All in attendance voted in the affirmative.

6. Resolution: Authorization to approve a Change Order Change Action for Electrical Services

MOTION: Moved by Mr. John Naglick and supported by Mr. Brandon Lockhart, that the Chief Executive Officer is hereby authorized, empowered and directed by the DTC Board of Directors to approve a purchase order change action (POCA) to DECIMA contract for electrical services in the amount of **Fourteen Thousand 00/100 Dollars (\$14,000.00)** bringing the total contract amount to **Two Hundred and Fourteen Thousand 00/100 Dollars (\$214,000.00)**.

Discussion: Mr. Samuel Krassenstein inquired about DECIMA. Mr. Ernest Latham stated that DECIMA provides licensed electrical services, including code-violation work.

Mr. Krassenstein asked if DECIMA is an as-needed contractor. Mr. Latham answered in the affirmative.

Mr. Krassenstein asked if there was a plan to rebid. Ms. Michele Pollock answered in the affirmative.

Mr. Krassenstein asked if we were not happy with the work. Mr. Ernest Latham explained that DECIMA cannot supply services quickly enough and is slow to respond.

VOTE: All in attendance voted in the affirmative.

Mr. Robert Cramer requested that the resolutions for Easton Rail Services and Mid-American Group be combined, as they share a common subject matter: harvesting parts from Toronto Transit Commission Cars to support the DTC fleet. All in attendance agreed.

7. Resolution: Authorization to enter into an agreement with Easton Rail Services to provide Spare Parts from Toronto Transit Commission Cars to support the DTC Fleet

MOTION: Moved by Mr. Samuel Krassenstein and supported by Mr. John Naglick that the Chief Executive Officer shall be and is hereby authorized, empowered and directed by the DTC Board of Directors on behalf of the Corporation to enter into a service agreement with Easton Rail Services as attached hereto, to provide to Spare Parts from the TTC spare vehicles to support DTC fleet for the amount of **Thirty-Two Thousand Five Hundred Dollars (\$32,500.00)**.

Discussion: Mr. Ernest Latham stated that sixteen (16) trains are stored at Easton Rail Services in Pennsylvania and that twelve (12) trains are designated for conversion. Mr. Latham stated that this is the first step toward harvesting parts. Mr. Latham further explained that these are highly needed parts for the fleet.

Mr. Brandon Lockhart inquired about the life span of the harvested parts. Mr. Latham answered that the life span is approximately five (5) years. He also explained that the Toronto system was less taxing due to having fewer curves.

VOTE: All in attendance voted in the affirmative.

8. Resolution: Authorization to enter into an agreement with Mid-American Group to provide Spare Parts from Toronto Transit Commission Cars to Support the DTC Fleet

MOTION: Moved by Mr. Samuel Krassenstein and supported by Mr. Robert Cramer that the Chief Executive Officer shall be and is hereby authorized, empowered and directed by the DTC Board of Directors on behalf of the Corporation to enter into a service agreement with Mid-American Group, as attached hereto, to provide to Spare Parts from the TTC spare vehicles to support DTC fleet for the amount of **Twenty One Thousand Six Hundred Twenty Two and Fifty Cents (\$21,622.50)**.

VOTE: All in attendance voted in the affirmative.

9. Resolution: Appointing a General Manager to the Detroit Transportation Corporation

MOTION: Moved by Mr. Robert Cramer and supported by Mr. John Naglick that Ms. Melia Howard, be and is hereby, authorized to negotiate, execute and deliver such agreements, affidavits, statements, documents, and instruments, that may arise in the normal course of business, as she may using sound business judgment, deemed to be in the best interest of the DTC, and her actions in accordance with and in furtherance of any of the foregoing are hereby ratified, confirmed and approved as duly authorized actions of the DTC without further or additional approvals of the Board of Directors.

BE IT FINALLY RESOLVED, that the authority granted by the foregoing Resolution shall be in effect as of January 1, 2026, and shall remain in effect unless and until terminated by further action of the Board of Directors.

Discussion: Mr. Robert Cramer introduced Ms. Melia Howard as the new General Manager of Detroit Transportation Corporation. Ms. Howard stated that she is a long-time resident of the city of Detroit as well as the former Deputy Mayor. Ms. Howard stated that she has worked on several major planning projects in the city and is looking forward to being the General Manager of the Detroit Transportation Corporation.

VOTE: All in attendance voted in the affirmative.

10. Chief Executive Officer/ Staff Reports

Project Updates:

Mr. Robert Cramer stated the following:

- DTC Stakeholders Meeting is scheduled for Thursday, January 8, 2026.

He stated that the concept categories include:

- Wayfinding enhancements
- Renaming stations
- Increasing the loop
- Transportation management

Strategic Plan

- Organization health
- Performance cards

Mr. Robert Cramer stated that the DTC Town Halls for employees would be held in the first week of January.

Mr. Samuel Krassenstein asked when the concepts would be shared. Mr. Robert Cramer answered that the concepts would be shared on January 7, 2026.

Mr. Robert Cramer stated that the co-partnered "Detroit Moves Its People Community Holiday Event" would be held on Saturday, December 20, 2025. He stated that families who applied for the holiday giveaway would be riding the trains with Santa.

North American Auto Show

Mr. Ernest Latham stated that a meeting was held today with the staff. He stated that the facilities and four sets of vehicles are ready. Mr. Latham also stated that all departments are on board with extended schedules.

11. Public Participation

There was no public participation.

12. Adjournment

MOTION: Moved by Mr. Samuel Krassenstein and supported by Mr. John Naglick, to adjourn the meeting at approximately 4:47 p.m.

VOTE: All in attendance voted in the affirmative

DocuSigned by:

John Naglick

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John Naglick, Corporation Secretary